

Certificates of Achievement in Creating Sustainable Neighborhood Developers' Program by Southern University EDA University Center for Economic and Entrepreneurial Development

□ What is the Certificate of Achievement (COA)?

The COA is a verifying document that an individual **sufficiently** obtained fundamental knowledge on sustainable neighborhood development and **passed** the program exam administered by SUEDA University Center for Economic and Entrepreneurial Development.

Who is eligible for taking the exam?

Anyone who registered for and attended the six-week program (*a minimum of five attendances*) is eligible for taking the exam.

□ About the Sustainable Neighborhood Developers' Exam

In general, the exam consists of 12 topic areas:

- (1) Entrepreneurship and Small Business fundamentals
- (2) The State of Real Estate Development
- (3) Real Estate Acquisition
- (4) QuickBooks
- (5) Team Management: Leadership
- (6) Personal Finance & Funding
- (7) Provisional Capacity Assessment
- (8) Development & Construction
- (9) License-Permits-Certifications-Insurance
- (10) Understanding Blueprints, Bidding Projects, and Construction Documentation
- (11) Xactimate
- (12) Construction Bonding

Specifically, the exam consists of 80 multiple-choice questions that are based on oral and written presentations (i.e. PowerPoints, PDFs, etc.), as well as any additional specific assignments made by the course trainers over the six-week program.

□ How to prepare for the exam

- (1) Weekly practice questions for the program certification exam will be available on the Center's website:
<https://www.subruniversitycenter.org>.
- (2) The practice questions are based on oral and written presentations, as well as any additional specific assignments made by the course trainers.
- (3) The questions on the actual exam** are in the same format as in the practice questions.
- (4) Actual exam questions are structured with approximately the same degree of difficulty as the practice questions.
- (5) One "practice" exam that mimics the actual exam will be posted on the Center's website two days before the actual exam date.

□ **Where and when to take the exam**

Room 313 T. T. Allain Hall (Southern University College of Business)

801 Harding Blvd, Baton Rouge, LA 70807

1st Exam: Saturday, April 26, 2025, 10:00 -11:30 a.m., CST

2nd Exam: Saturday, May 3, 2025, 9:00 -10:30 a.m., CST

How to earn the Certificate of Achievement in the CSNDs' Program

At least 70 percent of the correct answers on the exam questions.